



Individual Homeroom Assignment

You can assign homerooms to individual students on the **Student Homeroom Assignments** screen or the **Edit Student Profile** screen **Additional** tab.

Student Homeroom Assignments

1 On the **Student Homeroom Assignments** screen, with a student in context, in the grid, complete one of the following:

- In the drop-down list, select a homeroom to which you want to assign this student.

*Note: You can deselect the **Display grade appropriate homerooms only** checkbox if you wish to assign the student a homeroom that is not grade appropriate.*

- Click **Auto-Assign** to assign the homeroom randomly based on grade level and available capacity.

2 Click **Save**.

StudentInformation > SIS > Student > Homeroom Assignment

Student Homeroom Assignments

From this screen, you can assign students to administrative homerooms.

Term	Homeroom
Full Year Term	1 - None - OR Auto-Assign ? Choose from drop down or click Auto-Assign which will randomly assign an available grade-level appropriate homeroom to the student.

Display grade appropriate homerooms only

2 Save Cancel Edit Student Profile

A confirmation message displays, and the student's homeroom displays in the student context area of the banner.

ProgressBook

Acevedo, Tawanna
782631739 / 11 / J

Homeroom: 11th Grade Homeroom

Calendar: DNAC
Program:

Test High School
2019-2020

Birthdate: 10/18/2001
Gender: F



Edit Student Profile

1 With a student in context, on the **Edit Student Profile** screen **Additional** tab, in the **Homeroom** field, complete one of the following:

- In the drop-down list, select a homeroom to which you want to assign this student.
- Click **Auto-Assign** to assign the homeroom randomly based on grade level and available capacity.

2 Click **Save**.

StudentInformation > SIS > Student > Edit Profile [Find Students] [Go To]

Edit Student Profile

From this screen, you can display and change information regarding a students profile.

General **Additional** Custom Private FS-Standing FS-Attendance FD-Attributes FN-Attributes FN-Graduate Transportation

2 Save Cancel

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Primary Building*: Test High School

Special Ed: Country of Origin: US - United States Of America

Citizenship: 04 - United States citizen

Building Progression Track: MAPL - Mapleton K - 12 Graduation Year

New School:

Pri. Graduation Rule: Alt. Graduation Rule:

Counselor: Dorsey, Vince Scheduling Priority: 5

Show grade appropriate counselors only Locker Assignments: Assign Primary Locker

1 Homeroom: - None - OR Auto-Assign

Team:

Choose from drop down or click Auto-Assign which will randomly assign an available grade-level appropriate homeroom to the student.

Include in Honor Roll: Flags: 1 2 3 4 5

Include in Ranking:

Include in GPA:

Requires Paper Copy of Report Card:

A confirmation message displays, and the student's homeroom displays in the student context area of the banner.

ProgressBook ☰ Acevedo, Tawanna \$ Ⓜ Test High School

School: Test High School Home School: **Homeroom: 11th Grade Homeroom** Counselor: Dorsey, Vince Calendar: DNAC Program: Birthdate: 10/18/2001 Gender: F