ProgressBook Reporting
Report List

Reporting

ProgressBook Reporting Report List

(This document is current for v21.3.0 or later.)
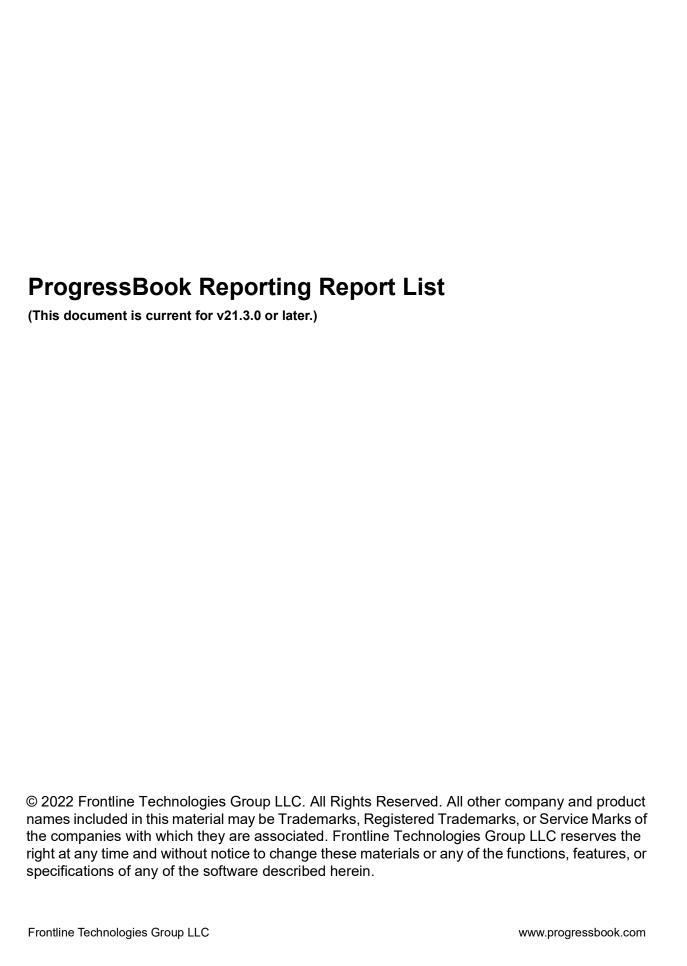
Change Log

The following Change Log explains by Product Version, Heading, Page, and Reason where changes in the *ProgressBook Reporting Report List* have been made.

Product Version	Heading	Page	Reason
21.3.0	*"Assessment"*	2	Updated note in the **Description** of the **FY22 - Preschool ELA Pre-ID Enrollment File** report.
21.3.0	*"EMIS"*	18	Added the **Student Number** field to the **FB Acceleration Detail** report.
21.3.0	*"Fees"*	25	Added the **Student Fee Invoice** report.
21.3.0	*"Student"*	34	Added the **Contact List by Student** report.
21.1.0	*"Assessment"*	2	Updated the following reports for FY22: **FY22 - Preschool ELA Pre-ID Enrollment File**, **FY22 - Preschool ELA Pre-ID Student**, and **FY22 - Preschool ELA Pre-ID Teacher**.
21.0.0	*"Assessment"*	2	Updated description for the **End of Course Grade Substitution File** extract.
21.0.0	*"EMIS"*	18	Updated the fields for the **Industry Credential Detail** report to include **Test Type**.
21.0.0	*"Vendor Extract"*	38	Added the following new reports: • SPM Course Groups • SPM District Calendar • SPM Schedule Mapping • SPM School Periods • SPM Student Schedule • SPM Teacher Information
20.5.0	*"EMIS"*	18	Updated the fields for the **State Assessment Report** to include **SSID**, **Home School**, and **Program**.
20.5.0	*"Medical"*	27	Updated the fields for the **Student Immunization Summary** report to include the immunization name.
2.5.0	Entire Guide	N/A	Updated the **Last Updated** date for the following reports: • **Daily Absence Detail** • **Perfect Attendance Detail by Date Range** • **State Assessment Report** • **Student Immunization Summary** • **WebXam Roster Upload**
N/A	Entire Guide	N/A	Added columns to indicate the fields in each report.
20.3.0	*"Assessment"*	2	Added new **End of Course Grade Substitution File** extract.

Change Log

Product Version	Heading	Page	Reason
20.2.0	*"Assessment"*	2	Updated the following reports for FY21: **FY21 - Preschool ELA Pre-ID Enrollment File**, **FY21 - Preschool ELA Pre-ID Student**, and **FY21 - Preschool ELA Pre-ID Teacher**. Updated the date for the **SAT Pre-ID File** report.
20.1.0	*"SpecialServices"*	33	Added new **Special Ed Accommodations** report.
20.0.0	*"EMIS"*	18	Added new **WebXam Roster Upload** extract.
20.0.0	*"SpecialServices"*	33	Added new **School Medicaid Roster** extract.

Table of Contents

Report List

This document provides a list of all officially provided reports from the Pristine database. This database is always kept at the most current version of StudentInformation. In order for your ITC to sync any reports listed within this document, your ITC database version of StudentInformation must match the Pristine database version.

ITC system admins must run syncer option 64 in order to download any reports listed in this document. Only one version of any vendor extract is kept at the state level; if customization is needed for a school district, the ITC or district may create a copy of the state-level report and make modifications. However, if the vendor has changed the formatting and those changes have not been made on the state-level report, please submit a helpdesk ticket and provide the new documentation if it is available. The ProgressBook Support Team will work with the vendor to ensure that the state-level distributed report is updated.

The **Last Updated** date varies based on when a report is included in a release and whether or not it was pushed to Pristine outside of a normal release cycle. The following scenarios describe howthe dates are updated. In the examples below, we assume that the example release vX.10 was released on 08/10/20XX and the following vX.20 was released on 09/09/20XX.

- **Scenario 1** – A report is pushed to Pristine on 08/07/20XX. It is too late for the report to be included in vX.10, so when vX.10 is released on 08/10/XX, the **Last Updated** date is 08/07/20XX. When vX.20 is released on 09/09/20XX with the report included, the **Last Updated** date will be updated to 09/09/20XX.
- **Scenario 2** – A report is pushed to Pristine on 07/20/20XX. The report can be included in vX.10, so when vX.10 is released on 08/10/20XX, the **Last Updated** date is 08/10/20XX.
- **Scenario 3** – A report is not pushed to Pristine early and is included in vX.10. When vX.10 is released on 08/10/20XX, the **Last Updated** date is 08/10/20XX.

Assessment

Directory	Report Name	Description	Fields			Last Updated
Assessment\ Non-State Pre-ID	ACT Pre-ID	Creates the Pre-ID file to upload for the ACT State Test day for 11th grade students.	• Student Code • Organization Code • Last Name • First Name • Middle Initial • Grade • Date Of Birth • State Student Id • Filler • Test Code • Delivery Format • Local Student Id • Filler • Gender • Address	• City • State • Zip Code • State Use Question 1 • State Use Question 2 • State Use Question 3 • State Use Question 4 • State Use Question 5 • State Use Question 6 • State Use Question 7 • State Use Question 8 • State Use Question 9 • State Use Question 10 • State Use Question 11 • State Use Question 12	• State Use Question 13 • State Use Question 14 • State Use Question 15 • State Use Question 16 • State Use Question 17 • State Use Question 18 • State Use Question 19 • State Use Question 20 • Reporting High School Code • Student Test Code (UUID) • Contract-ID-Enterprise • Contract Code • Non-College Reportable	03/06/2020
Assessment\ Non-State Pre-ID	JVS ACT Pre-ID	Creates the Pre-ID file to upload for the ACT State Test day for 11th grade JVS students. The SchoolIRN field is derived from the Home School IRN field in StudentInformation. To be run by the JVS.	• Student Code • Organization Code • Last Name • First Name • Middle Initial • Grade • Date Of Birth • State Student Id • Test Code • Delivery Format • Local Student Id • Gender • Address • City • State	• Zip Code • State Use Question 1 • State Use Question 2 • State Use Question 3 • State Use Question 4 • State Use Question 5 • State Use Question 6 • State Use Question 7 • State Use Question 8 • State Use Question 9 • State Use Question 10 • State Use Question 11 • State Use Question 12 • State Use Question 13 • State Use Question 14	• State Use Question 15 • WorkKeys State Use Question 16 • WorkKeys State Use Question 17 • WorkKeys State Use Question 18 • WorkKeys State Use Question 19 • WorkKeys State Use Question 20 • Reporting High School Code • Student Test Code (UUID) • Contract-ID-Enterprise • Contract Code • Non-College Reportable	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Assessment\ Non-State Pre-ID	SAT Pre-ID File	Creates the Pre-ID file to upload for the SAT State Test day for 11th grade students. This report contains any 11th grade student with Percent of Time (FTE) > 0.	• AI CODE • PSAT 8/9 TEST ADMINISTRATION INDICATOR • PSAT 10 TEST ADMINISTRATION INDICATOR • PSAT/NMSQT TEST ADMINISTRATION INDICATOR • SAT TEST ADMINISTRATION INDICATOR • LAST NAME • FIRST NAME • MIDDLE INITIAL • GENDER • DATE OF BIRTH	• GRADE • ETHNICITY: NOT HISP/LAT • ETHNICITY: CUBAN • ETHNICITY: MEXICAN • ETHNICITY: PUERTO RICAN • ETHNICITY: OTHER HISP/LAP • RACE: AM IND/AK • RACE: ASIAN • RACE: BL/AFR AM • RACE: NH/PACIF • RACE: WHITE • MAILING STREET ADDRESS • MAILING STREET ADDRESS 2	• MAILING CITY • MAILING STATE ABBREVIATION • MAILING ZIP CODE • MAILING COUNTRY CODE • TELEPHONE NUMBER • EMAIL ADDRESS • STATE STUDENT ID NUMBER • DISTRICT STUDENT ID NUMBER • SCHOOL STUDENT ID NUMBER • FREE AND REDUCED LUNCH • SAT TEST CENTER • SORT GROUP	10/05/2020
Assessment\ State Assessment Pre-ID	FY22 – Preschool ELA Pre-ID Enrollment File	Creates the enrollment file as part of the 2021 Preschool ELA Pre-ID process. **Note:** *For the FY22-Preschool ELA Pre-ID Enrollment File report, the 'token' value is **1elaspring22**.*	• data_collection_token • district_id • district_student_id • state_student_id	• school_id • student_first_name • student_last_name • dob	• teacher_id • teacher_first_name • teacher_last_name	04/25/2022
Assessment\ State Assessment Pre-ID	FY22 – Preschool ELA Pre-ID Student	Creates the 2021 Pre-ID student file for students taking the Preschool ELA Assessment. File should be saved as a CSV file.	• district_id • district_student_id • state_student_id • school_id • student_first_name • student_middle_name • student_last_name • dob • race7 • gender	• predominant_prior_care • home_care • other_pc_head_start • other_pc_prek • other_pc_child_care_center • other_pc_family • other_pc_nursery • other_pc_even_start • other_pc_hippy	• other_pc_parents_as_teachers • other_pc_preschool_special_ed • other_pc_not_listed • iep • disability_code • low_ses • ell_lep	10/11/2021

Directory	Report Name	Description	Fields			Last Updated
Assessment\ State Assessment Pre-ID	FY22 – Preschool ELA Pre-ID Teacher File	Creates the list of preschool teachers needed to complete the 2021 PS ELA Pre-ID process. Run this report in conjunction with the FY22 – Preschool ELA Pre-ID Student and Enrollment File reports.	• district_id • teacher_id • school_id • email • teacher_first_name • teacher_last_name			10/11/2021
Assessment	End of Course Grade Substitution File	Generates an extract that includes students who took courses that were marked for end-of-course exams in the 2020-2021 school year and also completed those courses in the second half of the school year.	• StateStudentID • StudentNumber • FirstName • MiddleName • LastName • Birthdate • GradeLevel • DistrictIrn • BuildingIrn • SchoolYear • TestingDate	• WaiverReason • Accomodations • ScaledScore • RawScore • ReportedScore • FormType • RequiredTestType • AssessmentTestCode • AssessmentPartCode • AssessmentPartName • Progress	• AssessmentSubPartCode1 • SubPartScore1 • AssessmentSubPartCode2 • SubPartScore2 • AssessmentSubPartCode3 • SubPartScore3 • AssessmentSubPartCode4 • SubPartScore4 • AssessmentSubPartCode5 • SubPartScore5	07/22/2021

Attendance

Directory	Report Name	Description	Fields	Last Updated
Attendance\HB410	Absence Thresholds by Date Range	Lists the type of threshold(s) each student has exceeded and the date(s) on which it occurred within a selected date range. If the date a threshold was crossed is within the last 7 days of running the report, it is highlighted in blue.	• Last Name • First Nme • School Name • School Year • Student Number • Grade Level • Threshold Type • Trigger Date	03/06/2020
Attendance\HB410	Absence Thresholds Detail	Lists the type of threshold(s) each student has exceeded and date(s) on which it occurred in a spreadsheet format. If the date a threshold was crossed is within the last 7 days of running the report, it is highlighted in blue.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Threshold Type • Trigger Date	03/06/2020
Attendance\HB410	Absence Thresholds Summary	Lists the type of threshold(s) each student has exceeded and the date(s) on which it occurred in a visually condensed format. If the date a threshold was crossed is within the last 7 days of running the report, it is highlighted in blue.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Threshold Type • Trigger Date	03/06/2020

Directory	Report Name	Description	Fields		Last Updated
Attendance\ HB410	Attendance Process Warnings	Identifies absences that are skipped during the calculations and displays messages indicating the issues in a visually condensed format.	• Last Name • First Name • School Name • School Year • Student Number • FD Calendar • EMIS Situation	• Date • Message	03/06/2020
Attendance\ HB410	Attendance Process Warnings Detail	Identifies absences that are skipped during the calculations and displays messages indicating the issues in a spreadsheet format.	• Last Name • First Name • School Name • School Year • Student Number • FD Calendar • EMIS Situation	• Date • Message	03/06/2020
Attendance\ HB410	Attendance Skipped Student	Identifies students that are skipped during the calculations and displays messages indicating the issues in a visually condensed format.	• Last Name • First Name • School Name • School Year • Student Number • FD Calendar • EMIS Situation	• Message	03/06/2020
Attendance\ HB410	Attendance Skipped Student Detail	Identifies students that are skipped during the calculations and displays messages indicating the issues in a spreadsheet format.	• Last Name • First Name • School Name • School Year • Student Number • FD Calendar • EMIS Situation	• Message	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Attendance\ HB410	Consecutive Absence Detail	Identifies students who have met or exceeded 15 hours of consecutive unexcused absences in a spreadsheet format. If there are no consecutive absences for a student, you receive the message, "No Data Qualified for this Report."	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Start Date • End Date • Hours Absent			03/06/2020
Attendance\ HB410	Consecutive Absence Summary	Identifies students who have met or exceeded 15 hours of consecutive unexcused absences in a visually condensed format. If there are no consecutive absences for a student, you receive the message, "No Data Qualified for this Report."	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Start Date • End Date • Hours Absent			03/06/2020
Attendance\ HB410	Monthly Absence Detail	Displays all student absences by month and identifies if they are approaching or have exceeded the threshold for each month in a spreadsheet format.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Month	• Year • Excused Absence Hours • Unexcused Absence Hours • Medically Excused Absence Hours • Suspension Hours • Total Absence Hours		03/06/2020
Attendance\ HB410	Monthly Absence Detail with Perfect Attendance	Lists by student the months in which they have perfect attendance in a spreadsheet format.	• Last Name • First Name • School Name • School Year	• Student Number • Grade Level • Month • Excused Absence Hours	• Unexcused Absence Hours • Medically Excused Absence Hours • Total Absence Hours	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Attendance\ HB410	Monthly Absence Summary	Displays all student absences by month and identifies if they are approaching or have exceeded the threshold for each month in a visually condensed format.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Month	• Year • Excused Absence Hours • Unexcused Absence Hours • Medically Excused Absence Hours • Suspension Hours • Total Absence Hours		03/06/2020
Attendance\ HB410	Monthly Absence Summary - By Building	Displays all student absences by month and identifies if they are approaching or have exceeded the threshold for each month in a visually condensed format.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Month	• Year • Excused Absence Hours • Unexcused Absence Hours • Medically Excused Absence Hours • Suspension Hours • Total Absence Hours		03/06/2020
Attendance\ HB410	Perfect Attendance Detail by Date Range	Lists the students who had perfect attendance during the selected date range in a spreadsheet format.	• Student Number • Last Name • First Name • Middle Name • School Name	• Homeroom • Status • Grade		06/10/2021
Attendance\ HB410	Yearly Absence Detail	Provides a summary of the yearly totals in a spreadsheet format for all student absences.	• Last Name • First Name • School Name • School Year • Student Number • Age • Grade • HR Teacher	• Status • Calendar • EMIS Situations • %FS • School Year • Excused Absence Hours • Unexcused Absence Hours	• Medically Excused Absence Hours • Suspension Hours • Total School Hours • Attending Hours • Total Absence Hours • Total Absence % • Total Attendance %	03/06/2020
Attendance\ HB410	Yearly Absence Detail with Perfect Attendance	Provides a summary of the yearly totals in a spreadsheet format for students with a Total Absence value of 0.	• Last Name • First Name • School Name • School Year • Student Number • Age • Grade	• HR Teacher • Status • Calendar • EMIS Situation • %FS • Excused Absence Hours • Unexcused Absence Hours	• Medically Excused Absence Hours • Suspension Hours • Total School Hours • Attending Hours • Total Absence Hours	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Attendance\ HB410	Yearly Absence Summary	Provides a summary of the yearly totals in a visually condensed format for all student absences. From this report, you can run the Daily Absence Summary, Consecutive Absences Habitual Truancy, Monthly Habitual Truancy and Excessive Absences, and Attendance Thresholds reports for just one student by clicking on Daily, Consecutive, Monthly, or Threshold respectively in the row of their name.	• Last Name • First Name • School Name • School Year • Student Number • Age • Grade • HR Teacher • Status • Calendar • EMIS Situation • %FS • Excused Absence Hours • Unexcused Absence Hours • Medically Excused Absence Hours • Suspension Hours • Total School Hours	• Attending Hours • Total Absence Hours • Links to Daily Absence Summary report for each student • Links to Consecutive Absence Summary report for each student • Links to Monthly Absence Summary report for each student • Links to Attendance Threshold Summary report for each student		03/06/2020
Attendance	Daily Absence Detail	Lists each absence during the school year in a spreadsheet format for all students. This report does not identify absence thresholds.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level	• Calendar Date • Excused Absence Hours • Unexcused Absence Hours • Suspension Hours • Total Absence Hours		06/10/2021
Attendance	Daily Absence List	Lists all attendance statistics in a visually condensed format for a selected date range from the Daily Absence List screen as well as the year-to-date (YTD) unexcused, excused, and total absence hours for all students.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Homeroom • Phone Number • Calendar Date	• Unexcused Hours • Out of School Suspension Hours • Excused Hours • Absence • Type • Reason • Note • Comments	• In • Out • YTD Excused • YTD Unexcused • YTD Out of School Suspension • YTD Total	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Attendance	Daily Absence List Detail	Lists all attendance statistics in a spreadsheet format for a selected date range from the Daily Absence List screen as well as the year-to-date (YTD) unexcused, excused, and total absence hours for all students.	• Last Name • First Name • School Name • School Year • Student Number • Grade Level • Homeroom • Phone Number • Calendar Date • Unexcused Hours	• Out of School Suspension Hours • Excused Hours • Absence • Type • Reason • Note • Comments • In • Out	• YTD Excused • YTD Unexcused • YTD Out of School Suspension • YTD Total	03/06/2020
Attendance	Daily Absence Summary	Lists each absence during the school year in a visually condensed format for all students. This report does not identify absence thresholds.	• School Name • School Year • Last Name • First Name • Student Number • Grade Level • Calendar Date	• Excused Absence Hours • Unexcused Absence Hours • Suspension Hours • Total Absence Hours		03/06/2020
Attendance	Daily Attendance Detail	Lists each absence during the school year in a spreadsheet format with one page per student for all students. This report does not identify absence thresholds.	• School Name • Date • Student Number • Last Name • First Name • Grade • Status	• Absence Type • Absence Type Name • Qualifier • Absence Level • Time In • Time Out • Absence Reason	• Absence Note • Home School • Comments • Date Modified • Last Modified By	03/06/2020
Attendance	Daily Period Attendance Detail	Lists student period attendance for all students filtered by date or date range in a spreadsheet format.	• Student Number • Last Name • First Name • Status • Grade	• HR • Attd % • Date • Period • Absence Type	• Absence Reason • Absence Notes • Excused • Out of School Suspension	03/06/2020
Attendance	Daily Period Attendance Summary	Lists student period attendance for all students filtered by date or date range in a visually condensed format per student.	• Student Number • Last Name • First Name • Status • Grade	• HR • Attd % • Date • Period • Absence Type	• Absence Reason • Absence Notes • Excused • Out of School Suspension	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Attendance	District-Wide Membership in Days	Summary of student enrollment and absences (days) for the district.	• Last Attendance Calculation • Student Number • Last Name • First Name • Grade • Status • Gender	• Prgm • Dist of Res • Calendar • Hm Rm • Admission Date • Withdrawal Date • Code	• FTE • Days Total • Days Present • Days Excused • Days Unexcused • Days Tardy	03/06/2020
Attendance	District-Wide Membership in Hours	Summary of student enrollment and absences (hours) for the district.	• Last Attendance Calculation • Student Number • Last Name • First Name • Grade • Status • Gender	• Prgm • Dist of Res • Calendar • Hm Rm • Admission Date • Withdrawal Date • Code	• FTE • Hours Total • Hours Present • Hours Excused • Hours Unexcused • Days Tardy	03/06/2020

Directory	Report Name	Description	Fields		Last Updated
Attendance	Student Absence Analysis by Date Range	List of student days and hours absent for the selected date range. In the post-filter pane, you can filter the results by a range of absence days and/or hours.	• Last Attendance Calculation • Student Number • Student Name • Status • Grade • Homeroom • Program	• Home School IRN • Telephone • Days Absent • Hours Absent • Grand Total	03/06/2020
Attendance	Student External Absences	Lists external absences for students who attend a school part time, such as JVS students or students who transferred from other schools where complete attendance records may not be available. The student attendance (ATTUPEMIS) process does not use external absences when calculating attendance.	• Home School • Student Number • Last Name • First Name • Grade • Status • External School • Days Attended • Days Absent Excused • Days Absent Unexcused • Days Tardy • Hours Attended • Hours Absent Excused • Hours Absent Unexcused	• Hours Out of School Suspension • Comments	03/06/2020

Discipline

Directory	Report Name	Description	Fields			Last Updated
Discipline	Discipline Actions for Special Education Students	Lists students with disabilities and any disciplinary actions they may have.	• School • Student Number • Last Name • First Name • Grade Level	• Status • Disability • EMIS Effective Date • Disciplinary Action Type • Disciplinary Action Duration	• Disciplinary Start Date • Disciplinary End Date	03/06/2020
Discipline	Discipline by Ethnicity Count	Summarized table of the number of discipline incidents by ethnicity based on specific filtering options.	• School • Student Number • Last Name • First Name • Grade Level	• Status • Disability • EMIS Effective Date • Disciplinary Action Type • Disciplinary Action Duration	• Disciplinary Start Date • Disciplinary End Date	03/06/2020
Discipline	Discipline Demerit Detail	Lists student demerits.	• School Code • Student Number • Last Name • First Name	• Grade • Status • Incident Number • Incident Date	• Incident Name • Action Type • Demerit	03/06/2020
Discipline	Discipline Demerit Summary	Lists student demerits and provides the total demerits per student. In the post-filter pane, you can filter the results by a range of total demerits.	• Last Name • First Name • Student Number • Grade • Gender	• Ethnicity • Status • Incident Number • Incident Date • Incident Name	• Action Type • Demerits • Total Demerits	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Discipline	Discipline Detail	Lists students with discipline actions and infractions in spreadsheet format.	• First Name • Last Name • Student Number • Gender • Grade • FN Ethnicity • Status Code • Program • Homeroom • Home School • School Code • Incident # • Incident Date	• Incident Time • Time Frame Type • Incident Name • Incident Desc • Location • Incident Place Type • Incident Against Property • Incident Status • Incident Office Notes • Staff Referral • Referrer Type • Infraction Type • Infraction Desc	• Infraction EMIS Code • Policy Type • Policy Desc • Discipline Action Type • Discipline Action Type EMIS Code • # of Days • Start Date • End Date • Modified Expulsion • Served • Received Services	03/06/2020
Discipline	Discipline Victim Information	Lists the victims of discipline incidents and whether the student required medical treatment and/or was referred for non-medical assistance.	• Incident Number • First Name • Last Name • Victim Type • Injury Severity • Medical Treatment Required	• Student Assistance Program Referral • Victim Comment • School Name		03/06/2020
Discipline	Students Without Discipline Report	Lists students who do not have any discipline incidents for the school year selected. Returns Grade Level, Student Number, Student Name, Student Status, and Homeroom.	• Grade Level • Student ID • First Name • Last Name • Status • Homeroom	• Discipline Offender Incident Number		03/06/2020

Eligibility

Directory	Report Name	Description	Fields			Last Updated
Eligibility	End Of Course Evaluation	Provides an evaluation of students who have or have not taken end-of-course assessments, including the number of attempts for each assessment. If the highest score is a failed attempt or the student has not attempted an assessment, the assessment row is highlighted in red.	• Student Number • Last Name • First Name • Grade • Gender • Ethnicity • Situation • Test Date • Test Grade • Test • Part Name • Score	• Performance Level • Score Not Reported • Accommodations • Attempts		03/06/2020
Eligibility	End of Course Graduation Points Remediation	Lists students by grade level who have not taken required end-of-course exams for graduation points and students who have a performance level score that is 2 or lower for the required exams.	• School Code • Student Number • Last Name • First Name • Grade Level • Testing Date • Part	• Score • Number of Attempts		03/06/2020
Eligibility	End Of Course Performance Detail	Provides end-of-course performance summary in a spreadsheet format.	• Student Number • Last Name • First Name • Grade • Status • Program • Subject Group	• Group Points Earned • Group Points Required • Group Status • Subject • Subject Points Earned • Subject Points Required • Subject Status	• Total Points Earned • Total Points Required • State Assessment Pathway Status • State Assessment Pathway Status Name	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Eligibility	End Of Course Performance Summary	Provides end-of-course performance summary in a visually condensed format.	• Student Number • Last Name • First Name • Grade • Status • Program • Subject Group	• Group Points Earned • Group Points Required • Group Status • Subject • Subject Points Earned • Subject Points Required • Subject Status	• Total Points Earned • Total Points Required • State Assessment Pathway Status • State Assessment Pathway Status Name	03/06/2020
Eligibility	NCAA Division I Eligibility Worksheet	Provides a filled-out Division I Worksheet based on the NCAA-approved courses that the specified student has taken.	• Last Name • First Name • Student Number • Status • Program • Date of Birth • Age • Grade Level • Homeroom • Course Name • Credit • Grad	• Quality Points • Total English Units • Total Quality Points for English • Total Mathematics Units • Total Quality Points for Mathematics • Total Natural/Physical Science Units • Total Quality Points for Natural/Physical Science Units • Total Social Science Units	• Total Quality Points for Social Science • Total Additional Academic Units • Total Quality Points for Additional Academic Units • Total Quality Points / Total Credits • Core-Course GPA • Total Core Courses Completed • Assessment Scores SAT • Assessment Scores ACT	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Eligibility	NCAA Division II Eligibility Worksheet	Provides a filled-out Division II Worksheet based on the NCAA-approved courses that the specified student has taken.	• Last Name • First Name • Student Number • Status • Program • Date of Birth • Age • Grade Level • Homeroom • Course Name • Credit • Grad	• Quality Points • Total English Units • Total Quality Points for English • Total Mathematics Units • Total Quality Points for Mathematics • Total Natural/Physical Science Units • Total Quality Points for Natural/Physical Science Units • Total Social Science Units	• Total Quality Points for Social Science • Total Additional Academic Units • Total Quality Points for Additional Academic Units • Total Quality Points / Total Credits • Core-Course GPA • Total Core Courses Completed • Assessment Scores SAT • Assessment Scores ACT	03/06/2020
Eligibility	WorkKeys Assessment Results Detail	Lists scores and number of attempts for students who have taken the WorkKeys assessment in a spreadsheet format. If a student has a score of 2 or lower, the assessment row is highlighted in red.	• School Code • Student Number • Last Name • First Name • Grade Level • Testing Date • Part	• Score • Number of Attempts		03/06/2020

EMIS

Directory	Report Name	Description	Fields			Last Updated
EMIS\Admin	SSID Search	Search for a student by their SSID within a district across all school years.	• SSID • Student Number • Last Name	• First Name • Middle Name • EMIS ID	• District Name • School Name • School Year	03/06/2020
EMIS\EMIS Assessment	FB Acceleration Detail	Lists all FB records in a spreadsheet format for students who are reported to EMIS when you run the FB transfer.	• School • SSID • Student Number • Last Name	• First Name • Middle Initial • Grade Level	• Assessment Area • Level Count • Flag Indicator	04/25/2022
EMIS\EMIS Assessment	Industry Credential Detail	Lists students and the industry credential assessments they have taken in a spreadsheet format, including the Testing Date, Test Part Code, Test Part Name, Score, and Points Earned.	• Student Number • Last Name • First Name • Middle Initial • SSID • Program • Status • Grade Level	• Home School • Testing Date • Test Part Code • Test Part Name • Test Type • Career Field • Score • Points Earned		07/22/2021
EMIS\EMIS Assessment	PS COS Import Template	This report should be used as a template for the Preschool COS import. You must still manually enter the test results for the included students.	• School IRN • SSID • Student ID • Last Name • First Name • Gender • Grade	• Test Type • Test Grade • Score Not Reported • Accommodations • Test Date • Emotional Skills Score • Emotional Skills Progress	• Knowledge Skills Score • Knowledge Skills Progress • Taking Appropriate Actions Score • Taking Appropriate Action Progress	08/08/2019
EMIS\EMIS Assessment	State Assessment Below Reported Score Report	Provides state assessment data with results that are less than the selected score value.	• School Name • Student Number • Last Name • First Name • Status	• Grade • Test Year • Testing Date • Test Grade • Test Name	• Part Name • Reported Score • Sub Part Name • Sub Part Score • Waiver Reason	10/21/2019

Directory	Report Name	Description	Fields			Last Updated
EMIS\EMIS Assessment	State Assessment Report	Lists all parts and scores of the selected assessment type based on the selected student's test year.	• Student Number • Last Name • First Name • Status • Grade • SSID	• Home School • Program • Test Year • Testing Date • Test Grade • Test Name	• Part Name • Score • Sub Part Name • Sub Part Score • Waiver Reason • Accommodations	06/10/2021
EMIS\EMIS Assessment	Third Grade Testing Diagnostic Detail	Displays third-grade testing diagnostic results in a spreadsheet format for students in grades KG - 3.	• School • Student Number • Last Name • First Name	• Grade • Status • SSID • Program	• Math • Reading • Writing	03/06/2020
EMIS\EMIS Assessment	WebXam Roster Upload	This extract includes students if they are actively enrolled in (never dropped or removed from) a course section for a course that is tied to an EMIS subject code associated with an OCTCA assessment code and the students have earned a final mark (pass or fail) in the course section.	• SSID • First Name • Last Name • Building IRN • Grade • Graduation Year • Race • Gender • Accommodation • Testing Pathway • Subject Code • Teacher License ID	• Teacher Name • Course Letter Grade • Alternate Certificate		06/10/2021
EMIS\EMIS Calendar	EMIS Admission Calendar Comparison	Compares the Attending Calendar on the Edit Student Profile screen General tab with the Reporting Calendar on the FD-Attributes tab and highlights non-matching calendars in red.	• Student Number • Last Name • First Name • Status • Grade • FS Effective Date • Attendance %	• EMIS Situation • FD Effective Date • Attendance Pattern • FD Calendar Building • FD Calendar • Admission Calendar Building	• Admission Calendar	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
EMIS\EMIS Calendar	Sub-Calendar Hours Analysis	Lists all calendars for a building and their actual days, calculated hours per day, and any sub-calendar day exceptions.	• Calendar Name • Max Absence Level • First Day • Last Day • Attendance Pattern	• Report In Days • Hours Per Day • Include In Attend Calc • All Grade Levels • Grade Level	• No Attend Expected M-F • Attend Expected Sat-Sun	03/06/2020
EMIS\EMIS Demographics	EMIS Attendance Hours Summary	Run ATTUPEMIS before running this report to receive accurate details. Provides summary information regarding students' attendance hours from the Edit Student Profile screen FS-Attendance tab.	• School • Last Name • First Name • Student Number • Status • Grade • Gender • Ethnicity • Homeroom	• Admission Date • Withdrawal Date • Withdrawal Reason • School Year Hours Attended • School Year Excused Hours • School Year Unexcused Hours • School Year Hours Attended Other	• School Year Excused Hours Other • School Year Unexcused Hours Other • Total Enrollment Hours • Percent of Attendance • Percent of Absence • Percent of Time	03/06/2020
EMIS\EMIS Demographics	EMIS FD Detail	Displays information from the students' Edit Student Profile screen FD-Attributes tab in a spreadsheet format.	• Last Name • First Name • Student Number • Status • Grade • Is Current Record • Effective Start Date • End Date • District Withdraw Date • District Withdraw Reason	• State Equivalent Grade Level • Disability Condition • Section 504 Plan • Dis-advantagement • Free/Reduced • Limited English Proficiency • LEP Reclassification Date • Homeless Status • Unaccompanied Youth	• Migrant Status • Immigrant Status • Foreign Exchange Grad Plan • Preschool Poverty Level • Attendance Pattern • Calendar Code • Calendar Name • Exclude FD From Fall Init	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
EMIS\EMIS Demographics	EMIS FN Attributes Detail	Displays information from the students' Edit Student Profile screen FN-Attributes tab in a spreadsheet format.	• Last Name • First Name • Student Number • Status • Grade • Grade Next Year • Retained Status • Oct Childcount IEP Outcome • Military Student • CTE Program of Concentration • CTE Program of Concentration Name • Fiscal Year Began 9th • Tech Prep Completer	• Majority Attendance IRN • Accountability IRN • Next Year Attending Building IRN • Current High School Admission Date • Attending District IRN Last October • Attending District Last October • Third Grade Math • Third Grade Reading • Third Grade Writing • Report to EMIS • Reporting Period	• Exclude FN From Fall Init • Race American Indian • Race Asian • Race Black • Race Pacific Islander • Race White • Hispanic Latino • Ethnicity (Summative Race) • Native Language • Legal First Name • Legal Middle Name • Legal Last Name	03/06/2020
EMIS\EMIS Demographics	EMIS FN Graduate Detail	Displays information from the students' Edit Student Profile screen FN-Graduate tab in a spreadsheet format.	• School • Student Number • Last Name • First Name • Grade • Status • Next Grade Level	• Econ Fin Lit Met • Fine Arts Met • CORE Grad Req Exemption • CORE Grade Req Exempt Date • CORE Grad Req Met • Phys Ed Exempt	• Graduation Date • Diploma Type • OGT Graduation Alternative • Military Compact Graduation Alternative • FS WD Date • FW WD Reason	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
EMIS\EMIS Demographics	EMIS FS Standing Attendance Detail	Displays information from the students' Edit Student Profile screen FN-Standing tab in a spreadsheet format.	• Last Name • First Name • Student Number • Grade • Status • EMIS ID • State Student Id • Is Current Record • Effective Date • District Admission Date • Admission Reason • Admitted From IRN • District Withdrawal Date • District Withdrawal Reason • District With Reason Descr • withdrawn To IRN • EMIS Situation • District Relationship • District Relationship Descr	• IRN District of Residence • How Received • How Received IRN • Attendance Percentage • Tuition Type • IRN Attending Building • IRN Assigned Building Area • County Code • County Name • Sent To Reason • Sent To Reason IRN • Sent To Attendance Percentage • Sent To Alt Reason • Sent To Alt Reason IRN • Sent To Alt Attendance Percentage • Exclude FS From Fall Init • Current Entity Attendance Days	• Current Entity Attendance Excused Days • Current Entity Attendance Unexcused Days • Current Entity Attendance Hours • Current Entity Excused Hours • Current Entity Unexcused Hours • Other Entity Attendance Days • Other Entity Excused Days • Other Entity Unexcused Days • Other Entity Attendance Hours • Other Entity Excused Hours • Other Entity Unexcused Hours	03/06/2020
EMIS	CTE Concentrator Detail	Lists CTE program of concentration information for students.	• Last Name • First Name • Student Number • Grade	• Status • Program • CTE Program of Concentration	• CTE Concentration Name • Withdraw Date • Withdraw Reason	03/06/2020
EMIS	EMIS FT Detail	Lists all FT records (HB410 events) for students who are reported to EMIS when you run the FT transfer.	• Student ID • Last Name • First Name • Middle Name	• Grade Level • School Name • Event Date • Event		03/06/2020

Directory	Report Name	Description	Fields			Last Updated
EMIS	Gifted Detail	Lists gifted information in a spreadsheet format for each student.	• School Code • Student Number • Last Name • First Name • Homeroom • Grade • Status • Cognitive Identified Date • Cognitive Screening • Cognitive Assessment • Cognitive Identified • Cognitive Served • Creative Thinking Identified Date • Creative Thinking Screening • Creative Thinking Assessment	• Creative Thinking Identified • Creative Thinking Served • Math Identified Date • Math Screening • Math Assessment • Math Identified • Math Served • Reading Writing Identified Date • Reading Writing Screening • Reading Writing Assessment • Reading Writing Identified • Reading Writing Served • Science Identified Date • Science Screening • Science Assessment	• Science Identified • Science Served • Social Studies Identified Date • Social Studies Screening • Social Studies Assessment • Social Studies Identified • Social Studies Served • Visual Performing Arts Identified Date • Visual Performing Arts Screening • Visual Performing Arts Assessment Identified • Visual Performing Arts Served	03/06/2020
EMIS	Gifted Summary	Lists gifted information in a visually condensed format for each student.	• School Code • Student Number • Last Name • First Name • Homeroom • Grade • Status • Cognitive Identified Date • Cognitive Screening • Cognitive Assessment • Cognitive Identified • Cognitive Served • Creative Thinking Identified Date • Creative Thinking Screening • Creative Thinking Assessment	• Creative Thinking Identified • Creative Thinking Served • Math Identified Date • Math Screening • Math Assessment • Math Identified • Math Served • Reading Writing Identified Date • Reading Writing Screening • Reading Writing Assessment • Reading Writing Identified • Reading Writing Served • Science Identified Date • Science Screening • Science Assessment	• Science Identified • Science Served • Social Studies Identified Date • Social Studies Screening • Social Studies Assessment • Social Studies Identified • Social Studies Served • Visual Performing Arts Identified Date • Visual Performing Arts Screening • Visual Performing Arts Assessment Identified • Visual Performing Arts Served	03/06/2020

Directory	Report Name	Description	Fields	Last Updated
EMIS	MOA Summary	After the Majority of Attendance IRN (MAJOREMIS) EMIS process has been run, this report displays effective FS and FN data along with the District Withdrawal Date in order to verify non-majority of attendance students. The default filter for IRN Majority Attendance is for only non-MOA students, i.e., ******.	• Student ID • First Name • Last Name • Current Status • SSID • Grade • EMIS Situation • EffectiveDate • Attending Bldg IRN • MOA • District Withdrawal Date • District Withdraw Reason	03/06/2020
EMIS	Non-Report To EMIS	Lists students who are not reported to EMIS (i.e., do not have Report to EMIS selected on their FN-Attribute record).	• School Code • Student Number • Last Name • First Name • Grade • Status • State Student Id • Homeroom • HR Teacher • Report to EMIS • District Admission Date • District Withdraw Date	03/06/2020
EMIS	Period G Core Summary	Lists the CORE Summary records for each graduating student by CORE Subject Area, the total credits earned for each Subject Area, and any college credit earned in each subject area. This report runs for 12th grade students being reported as graduates.	• StudentNumber • LastName • FirstName • CoreAreaCode • AreaCount • Dual Credit Count • Total AreaCount • Total Dual Credit Count	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
EMIS	Preschool Student Coding	Lists all preschool students and how they are coded for EMIS Reporting.	• SchoolName • Student Id • Last Name • First Name • Middle Name	• EMIS Situation • Effective Date • How Received • HowReceivedIRN • FTE	• Sent to 1 • Sent to 1 IRN • Dist. of Res.	03/06/2020
EMIS	STAT Detail	Lists students with their status, EMIS Situation, and Disability Condition in a spreadsheet format.	• Student Number • First Name • Last Name	• Gender • Grade • Status	• EMIS Situation • Disability Condition	03/06/2020

Fees

Directory	Report Name	Description	Fields			Last Updated
Fees	Comprehensive Fee Analysis	Lists student fees, paid and unpaid, for each fee type within the building in a visually condensed format.	• Student ID • Last Name • First Name • Grade • Status • Homeroom	• Account Code • Fee Date • Assessed • Paid • Balance	• [Fee Type] Total (e.g., Course, General) • Fee Code • Fee Code Total • Grand Total	03/06/2020
Fees	Course Fee Analysis Detail	Provides course fees balance information by fee code in a spreadsheet format.	• School Name • School Year • Fee Code • Student ID • Last Name	• First Name • Homeroom • Grade • Account Code • Fee Amount	• Total Paid • Balance • (Fee Code) Sub Total	03/06/2020
Fees	Course Fee Analysis Summary	Provides course fees balance information by fee code in a visually condensed format.	• School Name • School Year • Fee Code	• Fee Amount • Total Paid • Balance	• Sub Totals • Grand Total	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Fees	Fee Analysis By Fee Code	Lists the paid and unpaid balances for the selected fee code(s) in a visually condensed format.	• Fee Code • Student ID • Last Name • First Name	• Grade • Status • Homeroom • Account Code	• Assessed • Paid • Balance • Fee Code Total	03/06/2020
Fees	Outstanding Balances By Accounting Code	Lists students by accounting code who have outstanding balances in a visually condensed format.	• School Name • School Year • Account Code • Student ID	• Last Name • First Name • Middle Name • Fee Type	• Fee Code • Fee Description • Balance • Sub Total	03/06/2020
Fees	Student Fee Invoice	Lists student fees for all years.	• School Name • School Address • School Phone • Last Name • First Name	• Status • Homeroom • Program • School Year • Date Issued	• Fee Type • Fee Code • Fee Description • Balance • Total owed for all years	04/25/2022

ITC

Directory	Report Name	Description	Fields			Last Updated
ITC	ITC Student Count Report	Lists a total student count for each district in the ITC.	• District IRN • District Name	• Max Student Count Date • Student Count	• Total Student Count for the ITC	03/06/2020
ITC	ITC Vendor Security List	Provides an ITC-wide active vendor list with associated districts/buildings and the roles that have been assigned.	• Vendor Name • Security Role • Associated Building			03/06/2020

Marks

Directory	Report Name	Description	Fields			Last Updated
Marks	Student Exception Credit	Displays credit exceptions for students per course section.	• Course Code • Course Name • Section Number • Teacher Name • Course Credit	• Exception Credit • Student Number • Student Name • Grade Level • Homeroom	• Program • Status • Home School IRN	09/30/2019

Medical

Directory	Report Name	Description	Fields			Last Updated
Medical	Immunization Matrix	Lists immunization and series information in a visually condensed format for students based on the selected immunization type(s).	• Immunization Type • Student Number • Last Name • First Name • Grade	• Date of Immunization		03/06/2020
Medical	Latest Dental Screening	Lists the most recent dental screening results available for each student.	• Student Number • Last Name • First Name • Status • Grade	• Homeroom • Exam Date • Screening Building • Referral Date • Special Services Rendered	• Findings • Mouthwash • Private Exam	03/06/2020
Medical	Latest Hearing Screening	Lists the most recent hearing screening results available for each student.	• Student Number • Last Name • First Name • Status	• Grade • Homeroom • Exam Date • Screening Building	• Left Ear • Right Ear • Comments	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Medical	Latest Vision Screening	Lists the most recent vision screening results available for each student.	• Student Number • Last Name • First Name • Grade • Homeroom • Exam Date • Screened Building	• Glasses Contacts • Eye Sight - Right • Eye Sight - Left • Plus Lenses • Sighted - Near • Sighted - Far • Color Blindness	• Stereopsis • Muscle Balance - Near • Muscle Balance - Far • Referral Date • Comments	03/06/2020
Medical	Student Immunization Summary	Provides a single-page immunization summary per student.	• Name • Birthdate • Grade • Primary Contact	• Phone Number • Phone Type • Immunization Code • Immunization Name	• Date • Series • Waiver • Comments	05/09/2021

Scheduling

Directory	Report Name	Description	Fields			Last Updated
Scheduling	5 Credit Rule Check	For EMIS Coordinators to run for grade 9-12 students to see in a visually condensed format which students, according to their schedules, have met the 5-credit attempted rule for the year and who have not.	• Student Number • Last Name • First Name • Status • Grade • Effective Date • Attendance % • EMIS Situation	• Code/Sec • Course Name • Term • Start Date • Stop Date • Dual Credit • Other IRN • Credits	• Total Credits	03/06/2020
Scheduling	Course Detail	Lists all course information in a spreadsheet format.	• Course Code • Course Name • Course Description • Abbreviation • Course Short Name • Hours of Instruction • Scheduling Priority • Display on Public Module • Is High School Credit • Roll Course to Next Year • College Prep • Display on ParentAccess • Is Active • Is in Update History • Core Course • Dual Credit • NCAA Core Course • Course Weight • Level of Difficulty • GPA Add on Level • Credit Units • Mark Bump • Rank Weight	• In Honor Roll • Include in Total Credits • Include in GPA • Is Honors Course • Include on Permanent Record • Print on Report Card • College Credit Hours • CCP Location IRN • CCP Location Name • Department • Area of Study • Subject Area • Course Type • Language Code • In Graduation/Eligibility • Gender Directive • Grade Levels • EMIS Location IRN • EMIS Location Description • EMIS Staff Provider IRN • EMIS Course Level • EMIS Subject Code	• EMIS Subject Area for Credit • EMIS Language Used • CORE Subject Area • EOC Assessment Area • CTE College Credit • Curriculum • Delivery Method • Educational Option • Student Population • Highly Qualified Teacher IRN • Credit Flex • Report to EMIS • PreRequisite 1 • PreRequisite 2 • PreRequisite 3 • PreRequisite 4 • Requisite Operator • CoRequisite 1 • CoRequisite 2 • CoRequisite 3 • CoRequisite 4 • Requisite Active	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Scheduling	Student Location	Displays the location of every student during each period of the day in the selected building.	• Student Number • Last Name • First Name	• Gender • Homeroom • Period(s)	• Location	03/06/2020
Scheduling	Student Schedules	Displays all student schedule information in a spreadsheet format.	• Student Number • Last Name • First Name • Grade • Status	• Course Code • Course Name • Section • Period • Teacher	• Location • Term • Start Date • Stop Date	03/06/2020
Scheduling	Students Without Lunch Report	Lists students who do not have a lunch scheduled for the school year and term(s) selected in a visually condensed format. Returns Grade Level, Student Number, Student Name, Student Status, Homeroom, and Term.	• Grade Level • Student ID • First Name • Last Name • Status • Homeroom Term			03/06/2020
Scheduling	Tally of Student Course Requests	Provides the number of students requesting each course broken down by grade level. Can be used as an aid to determine the number of sections required for each course offered.	• Course Code • Course Name • Total • Grade Level • Grade Level - Female Total • Grade Level - Male Total			03/06/2020
Scheduling	Unapproved Course Request Detail	Lists students who have unapproved course requests in a spreadsheet format.	• LastName • FirstName • StudentNumber • Grade • Status	• Primary Course Code • Primary Course Name • Alternate Course Code • Alternate Course Name • Overall Approval Status	• Course Priority • Course Request Is Active • Course Request Status CheckBoxes	03/06/2020

School

Directory	Report Name	Description	Fields			Last Updated
School	Active User Security Audit	Lists all active users and the groups, roles, and buildings to which they have access within StudentInformation in a visually condensed format. Post-filtering options: User Is Active, User Is Enabled, and User Type.	• Last Name • First Name • Username • Group • Role School Name • Role Name			03/06/2020
School	Building Ethnicity Count	Provides a local ethnicity code count by building and grade level. Grand totals are summarized by building.	• Building • Grade Level • Grade Level - A (Asian) • Grade Level - B (Black or African American)	• Grade Level - H (Hispanic) • Grade Level - I (American Indian) • Grade Level - M (Multiracial)	• Grade Level - P (Hawaiian or Pacific Islander) • Grade Level - W (White) • Grade Level - Total • Ethnicity - Total	03/06/2020
School	Disabled and Inactive User Security Audit	Lists all inactive and disabled users. If the user's Is Active flag is set to No, you must submit a helpdesk ticket so a DBA can enable it, and then the user will be able to re-enable the account in StudentInformation.	• Last Name • First Name • Username • Group • Role School Name • Role Name			03/06/2020
School	District Ethnicity Count	Provides a local ethnicity code count by building. Grand Total is summarized by the entire district.	• Building • Building - A (Asian) • Buildingl - B (Black or African American)	• Building - H (Hispanic) • Building - I (American Indian) • Building - M (Multiracial)	• Building - P (Hawaiian or Pacific Islander) • Building - W (White) • Building - Total • Building Ethnicity - Total	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
School	Grade Level Count By Building	Provides grade level counts and percentage breakdowns for the selected building, and also includes a bar chart of the results.	• School Name • Grade Level • Student Count • Percentage			03/06/2020
School	Homeroom Roster Detail	Provides homeroom roster information in a spreadsheet format.	• Homeroom • Homeroom Teacher • Student Number	• First Name • Last Name • Gender	• Grade • Birthdate	03/06/2020
School	Homeroom Roster Summary	Provides homeroom roster information in a visually condensed format.	• Homeroom • Homeroom Teacher • Student Number	• First Name • Last Name • Gender	• Grade • Birthdate	03/06/2020
School	Vendor Security List	Lists vendor names and their assigned security roles in a visually condensed format.	• Vendor Name • Security Role			03/06/2020

SIS

Directory	Report Name	Description	Last Updated
SIS\Attendance	Absence Intervention Letter	Generates absence intervention letters for the Student Absence Intervention screen. Report templates must be uploaded on the Report Template Administration screen.	04/16/2018
SIS\Discipline	Incident Letter	Generates discipline incident letters for the Discipline Incident screen. Report templates must be uploaded on the Report Template Administration screen.	03/06/2020

SpecialServices

Directory	Report Name	Description	Fields			Last Updated
SpecialServices	School Medicaid Roster	This extract contains a list of special education students that is used in the student roster upload process.	• Last Name • First Name • Middle Name • Student Code	• Birth Date • Address Line 1 • Address Line 2 • City	• State • Zip Code • Grade Level • School Building	07/01/2020
SpecialServices	Special Ed Accommodations	Lists the special education testing accommodations per student from SpecialServices in a spreadsheet format for the selected document types with event dates that fall within a specified date range.	• Student Name • Student Number • Document Type • Event Date • Area • Assessment Title • Accommodation Type			08/05/2020
SpecialServices	Special Ed Events	A listing of special education events per student for the School Year(s) and Date Type(s) selected.	• Last Name • First Name • Student Number • Date Type	• Event Date		03/06/2020
SpecialServices	Special Education Verification Detail	In a spreadsheet format, provides a current list of students and their latest IEPs and ETRs and the associated dates. Also includes assessments from which the student is exempt.	• IRN Attending Building • School Code • Last Name • Middle Initial • First Name • Student Number • EMIS ID	• Disability Condition • Date • Date Indicator • Outcome ID • Non-Compliance ID • Outcome Begin Date • Outcome End Date	• IEP Test Type • Second Planning • Grade Level • Grad Exemption Area • Exemption Flag • Description	03/06/2020

Staff

Directory	Report Name	Description	Fields		Last Updated
Staff	Staff Detail	Lists all staff for the selected building(s) in a spreadsheet format with their staff code, state staff ID, last 4 digits of SSN, email, and indicates whether the staff member has any assigned job functions and whether they are active.	• First Name • Last Name • School Code • Staff Code • State Staff ID	• Last 4 SSN • Is Active • Has a Job Function Email	03/06/2020

Student

Directory	Report Name	Description	Fields			Last Updated
Student	Ad Hoc Memberships	Lists students assigned to publicly viewable and active ad hoc memberships within the district/building.	• Membership Name • Membership Creator • Added to Membership Fiscal Year	• Student Number • Last Name • First Name • Current Grade Level	• Homeroom • Program • Status • School Name	03/06/2020
Student	Contact Address Standardization Errors	Lists all contact Address Standardization errors by school year and school.	• School Name • Student Number • Student Last Name • Student First Name • Contact Last Name	• Contact First Name • Is Primary Contact • Address • Address2 • Address3	• City • State • Zip • Zip4 • Address Error	03/06/2020
Student	Contact List by Student	Lists student contacts sorted by homeroom.	• Last Name • First Name • Student Number • Grade • Status	• Homeroom • Contact Last Name • Contact First Name • Is Primary Contact • Contact Type	• Home Address • Cell Number • Primary Email • Contact Flags • Comment	04/25/2022

Directory	Report Name	Description	Fields			Last Updated
Student	Emergency Contact List	Lists students by the selected building and grade level(s) and their emergency contact information in a visually condensed format.	• Student Number • Last Name • First Name • Grade • Homeroom	• Birthdate • Emergency Contact Name • Phone Number • Phone Type • Contact Type	• Call Order	03/06/2020
Student	Homeroom List with Counts	Provides a homeroom list with gender and ethnicity counts in a visually condensed format.	• Teacher • Homeroom date • Student Number • Name • Gender • Ethnicity	• Grade • A (Asian) - Female/Male • B (Black or African American) - Female/Male • H (Hispanic) - Female/Male • I (American Indian) - Female/Male	• M (Multiracial) - Female/Male • P (Hawaiian or Pacific Islander) - Female/Male • W (White) - Female/Male • Ethnicity - Total • Homeroom - Total	03/06/2020
Student	SSID Missing Fields	Lists students and the missing information that prevents them from automatically receiving an SSID.	• Student Number • Last Name • First Name • Middle Name	• Birthdate • Birthplace City • Gender • Native Language	• District Admission Reason • FN Ethnicity • Local Ethnicity	03/06/2020
Student	Student Address History	Provides student address history from ProgressBook v18.0.0 and forward only for students who have updated addresses.	• Building • School Year • Student Number • Student Name • Grade Level	• Status • Homeroom • Home School IRN • Address Start Date • Address	• County • Modified By	03/06/2020
Student	Student Address Standardization Errors	Lists all student Address Standardization errors by school year and school.	• School Name • Student Number • Last Name • First Name	• Address • Address2 • Address3 • City	• State • Zip • Zip4 • Error Message	03/06/2020

Directory	Report Name	Description	Fields	Last Updated
Student	Student Count Report District Detail	Displays total student counts for the district and each building. The information is pulled from tblStudentEMISFS. The students' effective dates and district admissions dates must be earlier than or equal to the calendar dates chosen. The students cannot be withdrawn; or if they are withdrawn, the withdrawal date must be later than the calendar dates chosen. The students cannot have an EMISSituationID of 304, 357, or 352 (Attends JVS as a satellite student or non-res of sending dist, satellite course). The students cannot have a SentToReason of OE, and their Attendance Percentage must be 0.	• School IRN • School Name • Max Student Count Date for the District • Student Count • Total Student Count for the District	03/06/2020

Directory	Report Name	Description	Fields	Last Updated
Student	Student Count Report Student Detail	Lists each student counted at each school for the district in context on the date on which the district has the highest student count between the specified Start and Stop Dates. In order to run the report for one specific date, set both the Start Date and Stop Date to the date on which you wish to see the students. If an ITC is in context, this report does not return any data. If a district is in context, this report runs for that district. If a school is in context, this report runs for the district to which the school belongs.	• School Name • Grade Level • Student Name (Last, First Middle) • Student Number • EMIS Situation • Birth Date • Gender	03/06/2020
Student	Student Family Group Information	Lists student mailing address information related to family groups.	• Family Name • Address • City, ST ZIP+4 • Courier • School Name • Student Number • Last Name • First Name • Grade • Homeroom	03/06/2020

Vendor Extract

Directory	Report Name	Description	Fields	Last Updated
Vendor Extract	Clever - Admins	For schools using Clever – This report includes all staff members who are not marked as Teachers; this includes those who have Teacher as a job function but also have at least one other job function. This report should be set up as a nightly vendor FTP at the district administration level. You must rename the file admins.csv.	• School_id • Staff_id • Admin_email • First_name • Last_name • Admin_title • Building • Username • Password	03/06/2020
Vendor Extract	Clever - Enrollments	For schools using Clever – This should be set up as a nightly vendor FTP at the district administration level. You must rename the file enrollments.csv.	• School_id • Section_id • Student_id	03/06/2020
Vendor Extract	Clever - Schools	For schools using Clever – This should be set up as a nightly vendor FTP at the district administration level. You must rename the file enrollments.csv.	• School_id • School_name • School_number • State_id • Low_grade • High_grade • Principal • Principal_email • School_address • School_city • School_state • School_zip • School_Phone	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Vendor Extract	Clever - Sections	For schools using Clever – This should be set up as a nightly vendor FTP at the district administration level. You must rename the file sections.csv.	• School_id • Section_id • Teacher_id • Teacher_2_id • Teacher_3_id • Teacher_4_id	• Name • Section_number • Grade • Course_name • Course_number • Course_description	• Period • Subject • Term_name • Term_start • Term_end	03/06/2020
Vendor Extract	Clever - Students	For schools using Clever – This should be set up as a nightly vendor FTP at the district administration level. You must rename the file students.csv.	• School_id • Student_id • Student_number • State_id • Last_name • Middle_name • First_name • Grade • Gender	• DOB • Race • Hispanic_Latino • Ell_status • Frl_status • IEP_status • Student_street • Student_city • Student_state	• Student_zip • Student_email • Contact_relationship • Contact_type • Contact_name • Contact_phone • Contact_email • Username • Password	03/06/2020
Vendor Extract	Clever - Teachers	For schools using Clever – This report includes all staff members who are not marked as Teachers; this includes those who have Teacher as a job function but also have at least one other job function. This report should be set up as a nightly vendor FTP at the district administration level. You must rename the file admins.csv.	• School_id • Teacher_id • Teacher_number • State_teacher_id • Teacher_email • First_name • Middle_name • Last_name • Title • Username • Password			03/06/2020
Vendor Extract	Inter-State Studio Photo Export	For schools using Inter-State Studio for school pictures.	• FirstName • LastName	• StudentID • Grade	• Homeroom	03/06/2020

Directory	Report Name	Description	Fields			Last Updated
Vendor Extract	NWEA MAP Class Roster File Extract	Standard version for NWEA schools using extract requirements from before April 2017.	• School State Code • School Name • Previous Instruction ID • Instructor ID • Instructor State ID • Instructor Last Name • Instructor First Name • Instructor Middle Initial	• User Name • Email Address • Class Name • Previous Student Id • Student ID • Student State ID • Student Last Name • Student First Name	• Student Middle Initial • Student Date Of Birth • Student Gender • Student Grade • Student Ethnic Group Name • Student User Name • Student Email	03/06/2020
Vendor Extract	OneRoster - AcademicSessions	This extract contains AcademicSessions information for use with applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • title	• type • startDate • endDate • parentSourcedId	• schoolYear	12/02/2019
Vendor Extract	OneRoster - Class	This extract contains Class information for use with applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • title • grades	• courseSourcedId • classCode • classType • location • schoolSourcedId	• termSourcedIds • subjects • subjectCodes • periods	12/02/2019
Vendor Extract	OneRoster - Course	This extract contains Course information for use with applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • schoolYearSourcedId	• title • courseCode • grades • orgSourcedId	• subjects • subjectCodes	12/02/2019
Vendor Extract	OneRoster - Enrollments	This extract contains Enrollments information for use with applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • classSourcedId	• schoolSourcedId • userSourcedId • role • primary	• beginDate • endDate	12/02/2019
Vendor Extract	OneRoster - Manifest	This extract is required to comply with OneRoster 1.1 specifications. Without it, OneRoster will assume 1.0 specifications.	• propertyName • value			9/24/2019

Directory	Report Name	Description	Fields			Last Updated
Vendor Extract	OneRoster - Org	This extract contains Org information for use with applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • name	• type • identifier • parentSourcedId		12/02/2019
Vendor Extract	OneRoster - Users	This extract contains Users information for applications that use the OneRoster specification.	• sourcedId • status • dateLastModified • enabledUser • orgSourcedId • role	• username • userIds • givenName • familyName • middleName • identifier	• email • sms • phone • agentSourcedIds • grades • password	12/02/2019
Vendor Extract	Securely Web Filter - Parent and Student Data	This extract creates a CSV file based on existing student and parent data in StudentInformation so that districts can upload it to Securly to create parent accounts.	• Parent First Name • Parent Last Name • Parent Email • Student First Name • Student Last Name • Student Email			03/06/2020
Vendor Extract	SPM Course Groups	Course Group file used for SPM Service Management.	• Course ID • Course Title • Group			07/22/2021
Vendor Extract	SPM District Calendar	Calendar dates file used for SPM Service Management.	• Black Out Date • School ID			07/22/2021
Vendor Extract	SPM Schedule Mapping	Schedule mapping file used for SPM Service Management.	• School ID • Schedule Type • Date			07/22/2021
Vendor Extract	SPM School Periods	Schools periods file used for SPM Service Management.	• School ID • Grade • Period	• Start Date • End Date • Start Time	• End Time	07/22/2021

Directory	Report Name	Description	Fields			Last Updated
Vendor Extract	SPM Student Schedule	Student schedule file used for SPM Service Management.	• Student ID • School ID • Course ID • Start Date	• End Date • Schedule Type • Start Time • End Time	• Period • TeacherUniqueID	07/22/2021
Vendor Extract	SPM Teacher Information	Teacher info file used for SPM Service Management.	• Teacher ID • Last Name • First Name	• Teacher Email		07/22/2021

YearEnd

Directory	Report Name	Description	Fields			Last Updated
YearEnd	Student Promotion Detail	Lists students' current grade level, current school, progression track, new school, grade level next year, and attending building IRN next year.	• School Code • Student Number • Last Name • First Name • Status • Grade	• Progression Track • Nxt Yr Sch Code • Nxt Yr Sch Name • EMIS Cur Grade Level • EMIS Gr Nxt Yr	• Attending Building IRN Next Year	03/06/2020