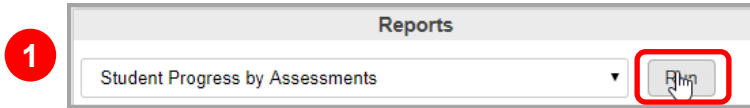# Student Progress Report by Assessments

1 In the **Select a Report** drop-down list, select **Student Progress By Assessments**.

Reports

Student Progress by Assessments ▼ Run

ProgressBook | ⌄ Student Progress Report by Assessments   GradeBook | 🔔 👤 ❓

GradeBook

Class Dashboard

Select One or More Students

Available
```
....Thomas, Odin
....White, Taylor
....Williams, Isaiah
....Wilson, Melanie
READING 3: 2
....Barnes, Amara
....Bennett, Deva
....Coleman, Porter
....Flores, Thad
....Hughes, Laria
....Jenkins, Malaya
....Long, Jeanine
....Patterson, Onus
....Perry, Baxter
....Powell, Clementine
....Price, Sanford
```
Selected

> <

* = not all students selected

Hide Students

Note: You can double-click item in Available column to add to Selected

Select Time Frame

Reporting Periods:

☐ Qtr1
☐ Qtr2
☑ Qtr3
☐ Qtr4

Select All   De-Select All

Select the Output Format

◉ PDF
○ Excel
○ RTF
○ Tiff

2 Select students and report options as desired for the progress report. (You can press and hold CTRL or SHIFT to make multiple selections of students.)

Select One or More Features

☐ Assign %
☐ Class Alias
☐ Class Average
☐ Daily Attendance
☐ Daily Comments
📝 Teacher Comment

☐ Duplex Printing
☐ Hide Assignments
☐ Hide Averages
☐ Hide Excluded
☐ Hide Points

☐ Parent Sig. Line
☑ Period Attendance
☐ Points Missing
☐ Posted to Parent Access
☑ Student ID

3 Click **Submit**.

Submit

This report is intended only for classes using the Custom Setup 2 grading scale setup.

Features

Daily Attendance	Displays daily attendance on the report
Daily Comments	Displays daily comments on the report
Duplex Printing	Prints on front and back of the page with a new student starting on a front page
Hide Assignments	Does not display assignments and their comments on the report
Hide Averages	Does not display assignment averages or letter grades on the report
Hide Excluded	Does not display assignments that were excluded on the report
Hide Points	Does not display points used to average the assessment calculation on the report
Parent Sig. Line	Prints a line for parents to sign and date to verify that they reviewed the progress report
Period Attendance	Displays period attendance on the report
Student ID	Displays the student identification number on the report
Teacher Comment	Click the icon to enter a general comment to display on all students' progress reports